Issued	Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.									
Local Unit of Government Type							Local Unit Name County			
_	Count	-	City	□Twp	□Village	⊠Other	Les Chen	eaux Community		Mackinac
100000000000000000000000000000000000000	al Yea		207		Opinion Date August 9,	2007		October 8,	rt Submitted to State	
	ne 3				August 9,	2007		October 0,	2001	
We a										
					licensed to p				-1 -4-4 <b>4</b> - (4	dia - tha ta
We f	agem	r affi ent l	rm the follo Letter (repo	owing mate ort of com	erial, "no" resp ments and red	conses ha	ations).	osed in the financia	ai statements, includ	ding the notes, or in the
	YES	N				7.		r further detail.)	. H F '-l -t-t-	
1.	×		reporting	entity note	es to the finan	cial stater	ments as nece	ssary.		ments and/or disclosed in the
2.	X							unit's unreserved to budget for expend	fund balances/unres ditures.	stricted net assets
3.	X		The local	unit is in o	compliance wi	th the Uni	form Chart of	Accounts issued b	y the Department o	f Treasury.
4.	X		The local	unit has a	dopted a bud	get for all	required funds	S.		
5.	X		A public h	nearing on	the budget w	as held in	accordance v	vith State statute.		
6.	The state of the state of the Municipal Figure 2 Act on and a linear deaths Figure 2. Municipal Lagrance Act on									
7.	×		The local	unit has r	not been delin	quent in d	istributing tax	revenues that wer	e collected for anoth	her taxing unit.
8.	×		The local unit only holds deposits/investments that comply with statutory requirements.							
9.	×		The local Audits of	unit has n Local Unit	no illegal or un ts of Governm	authorize ent in Mic	d expenditure: chigan, as revi	s that came to our sed (see Appendix	attention as defined ( H of Bulletin).	d in the Bulletin for
10.	X		that have	not been	previously co	mmunicat	ed to the Loca	ement, which cam Il Audit and Finand t under separate c	e Division (LAFD).	uring the course of our audit If there is such activity that has
11.		X	The local	unit is fre	e of repeated	comment	s from previou	s years.		
12.	X		The audit	t opinion is	UNQUALIFI	ED.				
13.	×				complied with g principles (		or GASB 34 a	s modified by MC	GAA Statement #7	and other generally
14.		×	The boar	d or counc	cil approves al	I invoices	prior to payme	ent as required by	charter or statute.	
15.	×		To our kr	nowledge,	bank reconcil	iations tha	at were review	ed were performed	d timely.	
incl	uded cripti	in ton(s	his or any ) of the aut	other aud thority and	dit report, nor /or commission	do they	obtain a stan	d-alone audit, plea		he audited entity and is not ame(s), address(es), and a
								in all respects.		
We	have	e en	closed the	following	g:	Enclose	Not Requir	ed (enter a brief just	ification)	
Fina	ancia	I Sta	tements							
The	e lette	er of	Comments	and Reco	ommendations					
	er (D									
			Accountant (F		any DIC			Telephone Number 906-495-5952		
						900-495-5952 City	State	Zip		
16978 S. Riley Avenue								Kincheloe	MI	49788
			Signature	Klei	( CP	^	Printed Name Sue A. Bowl	by	License Nu 110102	
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# **Les Cheneaux Community Schools**

# Financial Report with Supplementary Information

June 30, 2007

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# ANDERSON, TACKMAN & COMPANY, PLC CERTIFIED PUBLIC ACCOUNTANTS

**KINROSS OFFICE** 

PHILLIP J. WOLF, CPA, PRINCIPAL SUE A. BOWLBY, CPA, PRINCIPAL KENNETH A. TALSMA, CPA, PRINCIPAL

DEANNA J. MAYER, CPA

MEMBER AICPA
DIVISION FOR CPA FIRMS
MEMBER MACPA
OFFICES IN
MICHIGAN & WISCONSIN

#### **Independent Auditor's Report**

Superintendent and Board of Education Les Cheneaux Community Schools Cedarville, MI 49719

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Les Cheneaux Community Schools as of and for the year ended June 30, 2007, which collectively comprise the Les Cheneaux Community School's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Les Cheneaux Community School's management. Our responsibility is to express opinions on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the Michigan School Auditing Manual. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Les Cheneaux Community Schools as of June 30, 2007, and the respective changes in financial position, thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

#### Superintendent and Board of Education Les Cheneaux Community Schools

In accordance with *Government Auditing Standards*, we have also issued our report dated August 9, 2007 on our consideration of Les Cheneaux Community School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* and should be considered in assessing the results of our audit.

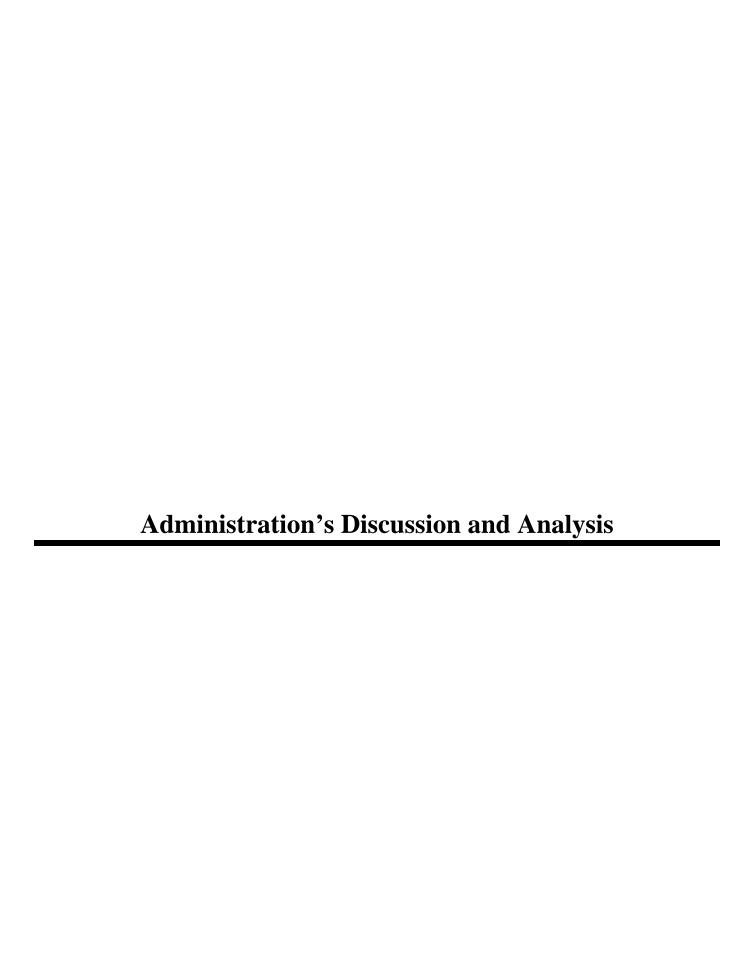
The Administration's Discussion and Analysis information and the required supplementary information identified in the Table of Contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Les Cheneaux Community School's, basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements, and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Anderson, Tackman & Company, PLC

**Certified Public Accountants** 

August 9, 2007



Les Cheneaux Community Schools, a K-12 School District located in Mackinac County, Michigan, implemented the provisions of Government Accounting Standards Board Statement 34 (GASB 34) with the enclosed financial statements. The Administration's Discussion and Analysis, a requirement of GASB 34, is intended to be the Les Cheneaux Community Schools Administration's discussion and analysis of the financial results for the fiscal year ended June 30, 2007.

U.S. generally accepted accounting principles (GAAP) according to GASB 34 requires the reporting of two types of financial statements: District-wide Financial Statements and Fund Financial Statements.

#### **Fund Financial Statements:**

The fund level statements are reported on a modified accrual basis. Only those assets that are "measurable" and "currently available" are reported. Liabilities are recognized to the extent they are normally expected to be paid with current financial resources.

The fund statements are formatted to comply with the legal requirements of the Michigan Department of Education's "Accounting Manual." In the State of Michigan, the District's major instruction and instructional support activities are reported in the General Fund. Additional activities are reported in their relevant funds including: Debt Service Funds, which are comprised of Debt Service.

In the fund financial statements, purchased capital assets are reported as expenditures in the year of acquisition. No asset is reported. The issuance of debt is recorded as a financial resource. The current year's payments of principal and interest on long-term obligations are recorded as expenditures. Future year's debt obligations are not recorded.

#### **District-Wide Financial Statements:**

The District-Wide financial statements are full accrual basis statements. They report all of the District's assets and liabilities, both short and long term, regardless if they are "currently available" or not. For example, assets that are restricted for use in the Debt Funds solely for the payment of long term principal or interest are grouped with unrestricted assets of the General Fund. Capital assets and long-term obligations of the District are reported in the Statement of Net Assets of the District-Wide financial statements.

# **Summary of Net Assets:**

The following summarizes the net assets at fiscal year ended June 30, 2007 and 2006.

# **Net Assets Summary**

	 2007	 2006
Assets		
Current assets	\$ 570,865	\$ 790,428
Noncurrent assets: Capital assets, net book value Issuance cost for bonds, net of amortization	 5,563,117 74,959	 5,637,112
Total Noncurrent Assets	 5,638,076	 5,637,112
Total assets	\$ 6,208,941	\$ 6,427,540
Liabilities		
Current liabilities	\$ 689,936	\$ 690,342
Long-term liabilities	 3,185,520	 3,672,648
Total liabilities	3,875,456	4,362,990
Net Assets Invested in capital assets – net of related debt Restricted various funds Unrestricted  Total net assets	 2,266,311 217,622 (150,448) 2,333,485	 1,803,650 272,198 (11,298) 2,064,550
Total liabilities and net assets	\$ 6,208,941	\$ 6,427,540

#### **Analysis of Financial Position**

During fiscal year ended June 30, 2007, the District's net assets increased by \$268,935.

#### A. Depreciation Expense

GASB 34 requires School Districts to maintain a record of annual depreciation expense and accumulated depreciation. The net increase in accumulated depreciation expense is a reduction in net assets.

For fiscal year ended June 30, 2007 depreciation expense was \$198,690.

Depreciation expense is recorded on a straight-line basis over the estimated useful lives of assets. In accordance with U.S. generally accepted accounting principles (GAAP), depreciation expense is recorded based on the original cost of the asset less an estimated salvage value.

#### **B.** Capital Outlay Acquisitions

Actual capital acquisitions for fiscal year ended June 30, 2007 were \$124,695.

Combined with the increase in accumulated depreciation, net assets (i.e., net book value) invested in capital assets decreased by \$73,995 during the year. This is the additional amount the District would have had to spend to maintain the same net value of assets.

Since accumulated depreciation is based on original cost, it does not take into consideration inflation. As a result, the actual investment in capital outlay would have to be more than depreciation expense in order to maintain assets at the same level of maintenance and upkeep.

#### C. Debt, Principal Payments

The District made principal payments on long-term debt obligations that reduced the amount of the District's long-term liabilities as follows:

	Balance 06/30/06	New Borrowings	Principal Payments	Balance 06/30/07
Bonds Payable Notes Payable Compensated Absences and	\$ 3,813,462 20,000	\$ 3,387,544	\$ 3,862,918 20,000	\$ 3,338,088
Retirement Benefits	258,502	100	52,290	206,312
Totals	<u>\$ 4,091,964</u>	\$ 3,387,644	\$ 3,935,208	<u>\$ 3,544,400</u>

# **Results of Operations:**

For the fiscal year ended June 30, 2007 and 2006 the District wide results of operations were:

	 2007	 2006
General Revenue:		
Property Taxes Levied for General Operations Property Taxes Levied for Debt Service Property Taxes Levied for Capital Projects Other – Federal, State and Local Other – Investment Earnings Other – Other Miscellaneous	\$ 2,162,951 528,265 85,542 785,342 86,136 67,703	\$ 2,071,431 507,675 89,387 1,071,517 71,127
Total General Revenue	 3,715,939	 3,811,137
Program Revenue:		
Charges for Services – Local Operating Grants – Federal and State	 119,194 507,131	 125,997 456,355
Total Program Revenue	 626,325	 582,352
Expenses:		
Instruction and Instructional Service Support Services Food Services Athletics Interest on Long-Term Debt Depreciation (Unallocated)  Total Expenses	 2,039,982 1,473,684 148,585 101,683 110,705 198,690 4,073,329	 2,165,117 1,548,867 145,832 122,784 206,266 123,452 4,312,318
Changes in Net Assets	 268,935	81,171
Net Assets – Beginning	 2,064,550	 1,983,379
Net Assets – Ending	\$ 2,333,485	\$ 2,064,550

#### **Property Taxes levied for General Operations (General Fund Property Taxes)**

The District levies 18.0 mills of property taxes for operations (General Fund) on Non-Homestead Properties. The District also levies 2.5 mills for school bonds, .45 mills for school bus bonds, and .4772 mills for its sinking fund. Under Michigan law, the taxable levy is based on the taxable valuation of properties. Annually, the taxable valuation increase in property values is capped at the rate of the prior year's CPI increase or 5%, whichever is less. At the time of sale, a property's taxable valuation is readjusted to the State Equalized Value, which is, theoretically, 50% of the market value.

During fiscal year 2006-2007, the District's Non-Homestead TV was \$119,545,207 as reported to the district by Mackinac County in May, 2006 and as reported by the district on the L-4029. Throughout the year, however, the Non-Homestead TV can be adjusted by the Michigan Tax Tribunal, July or December Township Boards of Review, and/or a Michigan State Tax Commission Official Order.

#### Per Student, Foundation Allowance:

Annually, the State of Michigan sets the per student foundation allowance. The Les Cheneaux Community Schools foundation allowance was \$7,525 per student for the 2006–2007 school year. This is an increase of \$210 over the District's 2005-2006 foundation allowance per student of \$7,315.

#### **Student Enrollment:**

The District's student enrollment for the fall count of 2006-2007 was 371.0 students. The District's enrollments have gradually declined in the past five years. The following summarizes fall student enrollments in the past five years:

	<u>Student FTE</u>
2006 - 2007	371.00
2005 - 2006	384.09
2004 - 2005	415.00
2003 - 2004	413.09
2002 - 2003	427.44

Subsequent to year end June 30, 2007; preliminary student enrollments for future years indicate that enrollments will continue to decline.

#### GENERAL FUND BUDGET & ACTUAL REVENUES & EXPENDITURES

#### General Fund Revenue Budget Vs. Actual 5-Year History

Actual nal get
17,186)
30,128)
48,171)
12,114)
15,706)
i () () ()

#### General Fund Expenditures Budget Vs. Actual 5-Year History

				Expenditures	Expenditures
	Expenditures	Expenditures	Expenditures	Variance Actual	Variance Actual
	Original	Final	Final	& Original	& Final
Fiscal Year	Budget	Budget	Actual	Budget	Budget
2002 - 2003	3,792,275	3,792,275	3,768,231	24,044	24,044
2003 – 2004	3,495,747	3,631,805	3,576,345	(80,598)	55,460
2003 – 2004	3,493,747	3,031,003	3,370,343	(60,396)	33,400
2004 - 2005	3,462,354	3,451,495	3,471,779	(9,425)	(20,284)
2005 – 2006	3,534,881	3,588,863	3,605,620	(70,739)	(16,757)
2003 2000	3,331,001	3,200,003	3,003,020	(10,13))	(10,757)
2006 - 2007	3,417,460	3,637,556	3,636,085	(218,625)	(1,471)

## **Original vs. Final Budget:**

The Uniform Budget Act of the State of Michigan requires that the local Board of Education approve the original budget for the upcoming fiscal year prior to July 1, the start of the fiscal year.

As a matter of practice, Les Cheneaux Community Schools amends its budget quarterly during the school year. For the fiscal year 2006-2007, the budget was amended throughout the year.

#### **Change from Original to Final Budget:**

General Fund Revenues:

Total Revenues Original Budget \$ 3,453,057 Total Revenues Final Budget \$ 3,526,311

Increase in Budgeted Revenues \$ 73,254

The District's final general fund revenues differed from final budget by \$15,706, a variance of .44%.

#### **General Fund Expenditures:**

The District's budget for expenditures changed as follows during the year:

Total Expenditures Original Budget \$ 3,417,460 Total Expenditures Final Budget <u>3,637,556</u>

Increase in Budgeted Expenditures \$\frac{\$220,096}{}\$

As indicated above, the District's expenditures were less than the final budget by \$1,471 or .04%.

#### **Contacting the District's Financial Management:**

This financial report is designed to provide our taxpayers, creditors, investors, and constituents with a general overview of the Les Cheneaux Community School's finances and to demonstrate the District's accountability for the revenues it receives. If you have any questions concerning this report please contact Rodney Goehmann, Superintendent, or Kris Hill, Business Manager at 298 East M-134, P.O. Box 366, Cedarville, Michigan 49719, or by calling 906-484-2256 during the hours of 8:00 A.M. to 4:00 P.M.



# Statement of Net Assets June 30, 2007

	Governmental Activities
Assets	
Current Assets	
Cash and cash equivalents	\$ 396,310
Accounts receivable	159,241
Inventories	1,639
Prepaids & other assets	13,675
Total current assets	570,865
Noncurrent Assets	
Capital assets	7,390,499
Less: accumulated depreciation	(1,827,382)
Issuance cost for bonds, net of amortization	74,959
Total noncurrent assets	5,638,076
Total assets	\$ 6,208,941
Liabilities	
Current Liabilities	
Accounts payable	\$ 50,311
Accrued salaries and liabilities	247,068
Current portion of long-term debt	358,880
Accrued interest	33,677
Total current liabilities	689,936
Noncurrent Liabilities	
Bonds payable	3,097,320
Termination and post-retirement benefits payable	88,200
Total noncurrent liabilities	3,185,520
Total liabilities	3,875,456
Net Assets	
Invested in capital assets, net of related debt	2,266,311
Restricted for:	
Food service	339
Debt service	91,979
Athletics	3,159
Capital Projects	22,145
Self Funded Insurance	100,000
Unrestricted	(150,448)
Total net assets	\$ 2,333,485

# Statement of Activities Year Ended June 30, 2007

			Program Revenues				Governmental Activities	
		Expenses		Charges for Services		ributions & Operating Grants	R	et (Expense) evenue and anges in Net Assets
Functions/Programs								
Government Activities: Instruction and Instructional Services Support services Food Services Athletics Interest on long-term debt Depreciation (Unallocated)	\$	2,039,982 1,473,684 148,585 101,683 110,705 198,690	\$	17,345 20,013 45,331 36,505	\$	420,625 - 86,506 - -	\$	(1,602,012) (1,453,671) (16,748) (65,178) (110,705) (198,690)
Total Governmental Activities	\$	4,073,329	\$	119,194	\$	507,131		(3,447,004)
		eral Revenues:						
		Property taxes,	levied	d for general	operati	ons		2,162,951
		Property taxes,		-	-			528,265
		Property taxes,	levied	d for capital	projects	8		85,542
	Gı	rants (unrestrict	ed)					785,342
	In	terest and inves	tment	earnings				86,136
	M	iscellaneous						67,703
		Total Ge	neral l	Revenues				3,715,939
		nges in Net As	sets					268,935
		et assets: Beginning of ye	ear					2,064,550
		End of year					\$	2,333,485

## Balance Sheet Governmental funds June 30, 2007

	 General		Debt Service	N Gov	Other onmajor rernmental Funds	Go	Total vernmental Funds
Assets Cash and investments Accounts receivable Due from other funds Inventory	\$ 272,565 158,119 8,884	\$	92,600 - -	\$	31,145 1,122 - 1,639	\$	396,310 159,241 8,884 1,639
Prepaids & other assets	 13,675						13,675
Total Assets	\$ 453,243	\$	92,600	\$	33,906	\$	579,749
<b>Liabilities and Fund Balances</b>							
Liabilities Accounts payable Accrued salaries and liabilities Due to other funds	\$ 50,311 247,068	\$	- - 621	\$	8,263	\$	50,311 247,068 8,884
Total liabilities	297,379		621		8,263		306,263
Fund Balances Reserved for debt service Unreserved and undesignated Designated, food services Designated, athletics	- 55,864 - -		91,979 - - -		339 3,159		91,979 55,864 339 3,159
Designated, capital projects Designated, self-funded insurance	 100,000		- -		22,145		22,145 100,000
Total fund balances	 155,864		91,979		25,643		273,486
Total liabilities and fund balances	\$ 453,243	\$	92,600	\$	33,906		
Amounts reported for governmental activities in the same capital assets used in governmental activities are not.  The cost of the capital assets is				ed in the	7,390,499		
Accumulated depreciation is				-	(1,827,382)		5,563,117
Long-term liabilities are not due and payable in the component of Bonds and notes payable Compensated absences Deferred bond premiums Deferred loss on bond refunding Issuance costs for bonds Amortization - net Accrued interest is not included as a liability in government.		e not r	eported in th	e funds:			(3,253,462) (206,312) (135,469) 47,925 77,544 333 (33,677)
Net assets of governmental activities						\$	2,333,485

# Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds Year Ended June 30, 2007

	General	Debt Service	Other Nonmajor vernmental Funds	Totals
Revenues				
Local sources	\$ 2,263,496	\$ 528,265	\$ 167,378	\$ 2,959,139
State sources	918,809	-	10,453	929,262
Federal sources	287,158	-	76,053	363,211
Interest earned	 56,848	 26,387	 2,901	 86,136
Total Revenues	 3,526,311	554,652	256,785	4,337,748
Expenditures				
Current:				
Athletics	-	-	101,683	101,683
Food service	-	-	148,585	148,585
Debt service	-	821,704	-	821,704
Capital outlay	70,229	-	54,466	124,695
Instruction	2,092,172	-	-	2,092,172
Support services	 1,473,684	 -	 	 1,473,684
Total expenditures	 3,636,085	 821,704	 304,734	 4,762,523
Excess of Revenues (Expenditures)	 (109,774)	 (267,052)	 (47,949)	 (424,775)
Other Financing Sources (Uses)				
Proceeds from sale of bonds	-	3,300,000	-	3,300,000
Proceeds from premium on bonds	-	135,469	-	135,469
Payment to refunded bond escrow agent	-	(3,287,924)	-	(3,287,924)
Operating transfers in	62,960	20,000	83,987	166,947
Operating transfers out	 (83,987)	(62,960)	(20,000)	(166,947)
Total other financing sources (uses)	(21,027)	104,585	 63,987	 147,545
Net Changes in Fund Balances	(130,801)	(162,467)	16,038	(277,230)
Fund Balances - Beginning of year	 286,665	254,446	 9,605	 550,716
Fund Balances - End of year	\$ 155,864	\$ 91,979	\$ 25,643	\$ 273,486

# Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds To the Statement of Activities Year Ended June 30, 2007

Net Changes in fund balances - Total governmental funds

\$ (277,230)

268,935

The change in net assets reported for governmental activities in the statement of activities is different because:

Governmental funds reported capital outlays as expenditures. However, in the statement of activities the cost of those assets is capitalized and the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital Outlays	124,695	
Current Depreciation Expense	(198,690)	(73,995)

Repayment of principal is an expenditure in the governmental funds but reduces the liability in the statement of net assets.

Principal repayments:

Bond Principal	325,000
Land Contract	20,000
Refinanced Bond Principal	3,535,000
Proceeds from Sale of Bonds	(3,300,000)
Proceeds from Bond Premium	(135,469)
Loss on Bond Refunding	47,925
Bond issuance costs	77,544
Amortization of Bond Premium	4,516
Amortization of Loss on Bond Refunding	(1,598)
Amortization of Bond Issuance Costs	(2,585)

Under the modified accrual basis of accounting used in governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available.

Compensated absences	(2,363)
Accrued Interest	52,190

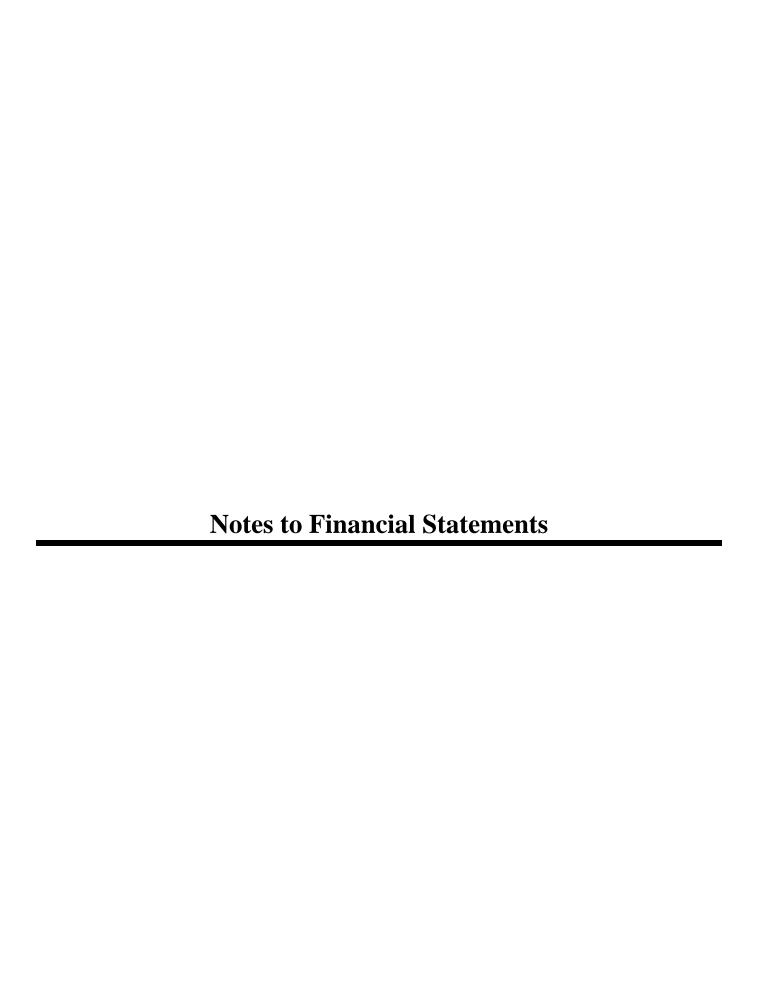
Changes in net assets of governmental activities

# Statement of Fiduciary Net Assets Fiduciary Funds June 30, 2007

	Private- Purpose Trust	Agency Fund
Assets Cash and short-term investments	\$ 7,079	\$ 75,501
<b>Liabilities</b> Due to Other Units	\$ -	\$ 75,501
Fiduciary Net Assets Restricted	\$ 7,079	

Statement of Changes in Fiduciary Net Assets Fiduciary Funds Year Ended June 30, 2007

	Private- Purpose Trust	
Additions		
Contributions and proceeds from fundraising	\$	600
Interest		379
Total Additions		979
Deductions		
Scholarships		350
Excess of Revenues Over Expenditures		629
Fiduciary Net Assets - Beginning of Year		6,450
Fiduciary Net Assets - End of Year	\$	7,079



#### **Note 1 - Summary of Significant Accounting Policies**

The accounting policies of Les Cheneaux Community Schools conform to U.S. generally accepted accounting principles as applicable to School Districts. The following is a summary of the significant accounting policies:

In June 1999, the GASB issued Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*. Certain of the significant changes in the statement include the following:

- An Administration's Discussion and Analysis section providing an analysis of the District's overall financial position and results of operations.
- Financial statements prepared using full accrual accounting for all the District's activities.
- A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements). The District implemented the provisions of the Statement. The District also implemented GASB#33, Accounting and Financial Reporting for Nonexchange Transactions. The pronouncement defines revenue recognition for nonexchange transactions at the fund and governmental levels.

#### **Financial Reporting Entity**

The accompanying basic financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board (GASB) for determining the various governmental organizations to be included in the reporting entity. These criteria include oversight responsibility, scope of public service, and special financing relationships. Based on application of the criteria, the entity does not contain component units. The School District also applies Financial Accounting Standards Board pronouncements issued on or before November 30, 1989 to its governmental activities provided they do not conflict with or contradict GASB pronouncements.

#### **BASIS OF PRESENTATION**

#### **District-wide Statements**

The District's basic financial statements include both district-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds) except for fiduciary funds. The district-wide financial statements categorize primary activities as either governmental or business type. All of the District's activities are classified as governmental activities.

#### **Note 1 - Summary of Significant Accounting Policies (Continued)**

In the district-wide Statement of Net Assets, the governmental activities column (a) is presented on a consolidated basis, (b) and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District's net assets are reported in three parts- invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets.

The District first utilizes restricted resources to finance qualifying activities.

The district-wide Statement of Activities reports both the gross and net cost of each of the District's functions. The functions are also supported by general government revenues (grants, certain intergovernmental revenues, and charges, etc.) The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants.

The net costs (by function) are normally covered by general revenue (state sources and federal sources, interest income, etc.)

The District does not allocate indirect costs. In creating the district-wide financial statements, the District has eliminated interfund transactions.

The district-wide focus is on the sustainability of the School District as an entity and the change in the School District's net assets resulting from the current year's activities.

#### **Fund Financial Statements**

The accounts of the District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenue and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

#### **Note 1 - Summary of Significant Accounting Policies (Continued)**

The various funds are grouped, in the combined financial statements in this report, into generic fund types of broad fund categories as follows:

**Governmental Funds** – Governmental Funds are those funds through which most School District functions typically are financed. The acquisition, use, and balances of the School District's expendable financial resources and the related current liabilities are accounted for through governmental funds.

<u>General Fund</u> – The General Fund is used to record the general operations of the School District pertaining to education and those operations not provided for in other funds. Included are all transactions related to the approved operating budget.

<u>Special Revenue Funds</u> – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

<u>Debt Service Funds</u> – The Debt Service Funds are used to record tax and interest revenue and the payment of interest, principal, and other expenditures on long-term debt.

<u>Capital Project Fund</u> – The Capital Project fund is used to account for resources restricted for the acquisition or construction of specific capital projects or items. The reporting entity includes only one Capital Project Fund and it is used to account for the acquisition of capital assets with transfers made for the General fund. The School District's Capital Project fund is the Sinking Fund.

**Fiduciary Funds** – Fiduciary Funds are used to account for assets held by the School District in a trustee capacity or as an agent. Fiduciary Fund net assets and results of operations are not included in the district-wide statements. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

<u>Activities (Agency) Fund</u> – The School District presently maintains a Student Activities Fund to record the transactions of student groups for school and school-related purposes. The funds are segregated and held in trust for the students and parents.

#### **Major and Nonmajor Funds**

The funds are further classified as major or nonmajor as follows:

#### **Fund**

#### Major:

General Fund Debt Service

#### Nonmajor:

Special Revenue Food Service Athletics Capital Projects

#### **Note 1 - Summary of Significant Accounting Policies (Continued)**

#### **Measurement Focus and Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates the timing of the measurements made regardless of the measurement focus and the district-wide statement uses the economic resources measurement focus.

#### Accrual

Governmental activities in the district-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

#### **Modified Accrual**

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that the principal and interest on general obligation long-term debt is recognized when due.

Those revenues susceptible to accrual are property taxes, state aid, interest revenue, grants and charges for services. Other revenue is recorded when received.

The District reports deferred revenue on its governmental fund balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the District before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and revenue is recognized.

For Les Cheneaux Community Schools taxpayers properties are assessed as of December 31 and the related property taxes are levied and become a lien on July 1 for 100% of the taxes which are due September 15.

#### **Note 1 - Summary of Significant Accounting Policies (Continued)**

The tax rates for the year ended June 30, 2007, are as follows:

<u>PURPOSE</u>	RATE/ASSESSED VALUATION
General Fund	18.00 per \$1,000 taxable value (Non-Homestead Property Only)
Sinking Fund	.4772 per \$1,000 taxable value (Homestead and Non-Homestead Property)

The State of Michigan utilizes a foundation allowance approach, which provides for a specific annual amount of revenue per student based on a state-wide formula. The foundation allowance is funded from a combination of state and local sources. Revenues from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The state portion of the foundation is provided from the state's School Aid Fund and is recognized as revenue in accordance with state law and accounting principles generally accepted in the United States of America.

The District also receives revenue from the state to administer certain categorical education programs. State rules require that revenue earmarked for these programs be used for its specific purpose. Certain categorical funds require an accounting to the state of the expenditures incurred. For categorical funds meeting this requirement, funds received, which are not expended by the close of the fiscal year are recorded as deferred revenue. Other categorical funding is recognized when the appropriation is received.

<u>Cash and Investments</u> – For the purpose of the Statement of Net Assets, "cash, including time deposits" includes all demand, savings accounts, and certificates of deposits of the District.

Investments are carried at fair value except for short-term U.S. Treasury obligations with a remaining maturity at the time of purchase of one year or less. Those investments are reported at amortized cost. Fair value is based on quoted market price.

<u>Receivables</u> – In the district-wide statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivable balances for the governmental activities include grants.

<u>Inventories</u> – Inventories are stated at cost, on a first-in, first-out basis, which approximates market value. Inventory recorded in the General Fund consists of centrally warehoused teaching and operating supplies for the School District. The Food Services Fund inventory consists of food and paper goods. For other funds, expenditures are recorded at the time of use.

<u>Capital Assets</u> – Capital assets purchased or acquired are capitalized at historical cost or estimated historical cost. Donated fixed assets are valued at their estimated fair market value on the date received. The District capitalizes only those assets over \$5,000.

#### **Note 1 - Summary of Significant Accounting Policies (Continued)**

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets.

Depreciation on all assets is provided on the straight-line basis over the estimated useful lives as follows:

Buildings and additions	20-50 years
Buses and other vehicles	5-10 years
Furniture and other equipment	5-20 years

Other accounting policies are disclosed as appropriate in other notes to the financial statements.

Compensated Absences – The liability for compensated absences reported in the district-wide statements consist of unpaid, accumulated annual and vacation balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who are currently eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

**Long-Term Obligations** – In the district-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

#### **Equity Classifications**

Equity is classified as net assets and displayed in two components:

- a. Restricted net assets Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantor, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- b. Unrestricted net assets All other net assets that do not meet the definition of "restricted".

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

#### **Note 1 - Summary of Significant Accounting Policies (Continued)**

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance cost, during the current period.

Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

<u>Estimates</u> – The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### Note 2 - Budgets

The School District formally adopted General Fund, Special Revenue Fund, Debt Service Fund, and Capital Project Fund budgets by function for the fiscal year ended June 30, 2007. Expenditures at this level in excess of amounts budgeted is a violation of Michigan law. Unexpended appropriations lapse at year end; encumbrances are not included as expenditures. During the current year, the budget was amended in a legally permissible manner. The budget has been prepared in accordance with U.S. generally accepted accounting principles.

A comparison of actual results of operations to the budgeted amounts (at the level of control adopted by the Board of Education) for the General Fund is presented as Required Supplementary Information.

#### Note 3 - Deposits and Investments

#### **Deposits**

The School District's deposits are deposited in one local financial institution. Deposits are carried at cost.

	<u>F</u>	Primary	<u>Fiduciary</u>			
Deposits per Financial Statements: Checking, Savings and						
Certificates of Deposit	\$	396,310	\$	82,580		

#### **Investment and Deposit Risk**

*Interest Rate Risk.* Through its investment policy, the School manages its exposure risk to fair value losses arising from increasing interest rates by limiting the duration of its investment portfolio to one year or less.

#### **Note 3 - Deposits and Investments (Continued)**

*Credit Risk.* The Schools policy limits investments in bonds, bills, or notes of the United States; certificates of deposits; commercial paper rated prime 1 or prime 2, maturing 270 days or less.

Custodial credit risk. Custodial credit risk is the risk that in the event of a bank failure, the School's deposits may not be returned. State law does not require and the School does not have a policy for deposit custodial credit risk. As of year end, \$467,797 of the School's bank balance of \$567,797 was exposed to credit risk because it was uninsured and uncollateralized.

#### **Statutory Authority:**

Michigan laws compiled Section 129.91, authorizes the School District to deposit and invest in one or more of the following:

- a. Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution that is eligible to be a depository of funds belonging to the State under a law or rule of this State or the United States.
- c. Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and matures not more than 270 days after the date of purchase.
- d. Repurchase agreements consisting of instruments listed in a.
- e. Bankers acceptance of United States banks.
- f. Obligations of this State or any of its political subdivisions that at this time of purchase are rated as investment grade by not less than one standard rating service.
- g. Mutual funds registered under the investment company act of 1940, Title I of Chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation.
- h. Obligation described in a. through g. if purchase through an interlocal agreement under the urban cooperations act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- i. Investment pools organized under the surplus funds investment pool act, 1982 PA 367, 129.111 to 129.118.
- j. The investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150.

The Districts deposits are in accordance with state statutes.

## **Note 4 - Capital Assets**

A summary of changes in governmental capital assets follows:

	Beginning Balances	Increases	Decreases	Ending Balances
<b>Governmental Activities:</b>				
Capital assets not being depreciated:				
Land	\$ 298,500	\$ -	\$ -	\$ 298,500
Subtotal	298,500	<u>-</u>	<del>_</del>	298,500
Capital assets being depreciated:				
Building improvements	6,220,268	54,466	-	6,274,734
Furniture and equipment	276,643	7,269	-	283,912
Vehicles	357,364	62,960	-	420,324
Library Collection	113,029			113,029
Subtotal	6,967,304	124,695		7,091,999
Less accumulated depreciation for:				
Building improvements	(1,287,622)	(135,525)	-	(1,423,147)
Furniture and equipment	(98,583)	(19,661)	-	(118,244)
Vehicles	(220,428)	(40,353)	-	(260,781)
Library Collection	(22,059)	(3,151)		(25,210)
Subtotal	(1,628,692)	(198,690)	<u>-</u>	(1,827,382)
Net capital assets being depreciated	5,338,612	(73,995)		5,264,617
Governmental activity capital assets –				
net of depreciation	\$ 5,637,112	<u>\$ (73,995)</u>	\$ -	\$ 5,563,117

Depreciation expense for the School District is \$198,690. The School determined that it was impractical to allocate depreciation to various governmental activities as the assets serve multiple functions.

#### Note 5 - Long-Term Debt

The following is a summary of changes in the Long-Term Debt for the year ending June 30, 2007:

	 Beginning Balance	Increases		_]	Decreases_	Ending Balance	_	Due Within One Year	_
General Obligation School Building and Site Bonds dated June 11, 1998, payable in annual installments of \$45,000 through \$440,000, plus interest ranging from 4.875% to 6.375%									
through May 1, 2017.	\$ 3,790,000	\$	-	\$	3,790,000	\$	-	\$ -	-

**Note 5 - Long-Term Debt (Continued)** 

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
General Obligation School Building and Site Bonds dated February 13, 2007, payable in annual installments of \$230,000 through \$405,000, plus interest semi-annually ranging from 4% to 5.5% though May 1, 2017.	-	3,230,000	-	3,230,000	230,000
Loss on bond refunding.	-	(47,925)	(1,598)	(46,327)	(4,793)
Unamortized premium on bond issuance.	-	135,469	4,516	130,953	13,547
Land Contract dated July 2003, payable in annual installments of \$20,000 with no interest accrued through July 2006.	20,000	-	20,000	-	-
Durant School Improvement Bonds, Series 1998, dated November 1998, payable in annual installments of \$0 through \$9,840, plus interest at 4.76% through May 15,2013.	23,462	-	-	23,462	2,014
School Equipment bond, Series I, dated September 1, 2005, payable on May 1, 2006, plus interest at 3.75%.	-	70,000	70,000	-	-
Vested compensated absences	103,802	-	18,990	84,812	84,812
Vested retirement benefits	154,700	100	33,300	121,500	33,300
Total Long-Term Debt	\$ 4,091,964	\$ 3,387,644	\$ 3,935,208	\$ 3,544,400	\$ 358,880

Annual debt service requirements to maturity for the above obligations are as follows:

		Governmental Activities		
Year End June 30	<u>Principal</u>		Interest	
2008	\$	350,126	\$	172,295
2009		306,411		132,455
2010		306,911		121,554
2011		317,017		109,849
2012		332,127		97,738
2013-2017		1,847,182		283,151
Total		3,459,774	<u>\$</u>	917,042
Loss on bond refunding		(46,327)		
Unamortized premium on bond issuance	_	130,953		
Total debt service requirements	\$	3,544,400		

#### **Note 5 - Long-Term Debt (Continued)**

\$91,979 is available in the debt service fund to service the general obligation bonds. There are limitations and restrictions contained in the various bond indentures. The School District is in compliance with all significant limitations and restrictions.

The debt service requirements for accrued employee benefits are dependent upon future employee retirements and terminations. Therefore, reasonable estimates of future payments required for accrued employee benefits cannot be determined as of June 30, 2007.

On February 13, 2007, the School issued general obligation bonds of \$3,230,000 with an interest rate of 4% to 5,5% to advance refund term bonds with an interest rate of 4.875% to 6.375%. The general obligation bonds were issued at a premium and after paying issuance costs of \$77,544 which includes the underwriters discount, the net proceeds were \$3,287,925. The net proceeds from the issuance of the general obligation bonds were used to purchase U.S. government securities and those securities were deposited in an irrevocable trust with an escrow agent to provide debt service payments until the bonds are paid in full. The advance refunding met the requirements of an in-substance debt defeasance and the term bonds were removed form the District's government-wide financial statements.

As a result of the advance refunding, the School reduced its total debt service requirements by \$212,489, which resulted in an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$131,987.

#### Note 6 - Compensated Absences, Termination, and Post-Retirement Benefits

#### Sick Leave

Vested sick leave is computed as follows:

<b>Employer Group</b>	Rate/Day	Maximum Days
Teachers	35.00	182
Administrators	35.00	182
Non-Certified	25.00	110
Transportation	25.00	110

Vested sick leave is paid to the employees upon retirement or termination.

#### **Vacation Days**

The Superintendent and Business Manager are allowed to vest 20 vacation days resulting in payment upon separation from service.

#### **Note 6 - Compensated Absences, Termination, and Post-Retirement Benefits (Continued)**

#### **Retirement Benefits**

Retirement benefits are vested to teachers and administrators who qualify for retirement under the terms of the State retirement plan in which the School District participates.

Retirement benefits are computed as follows:

- 1) \$100 for each year of service to Les Cheneaux.
- 2) \$4,900/year until retiree reaches age 62 (maximum 5 years).

The amount recorded as a current year expenditure for post-retirement stipends is \$33,300. Currently, six employees are receiving post-retirement benefits.

#### **Total Vested Benefits**

The total vested sick leave, termination benefits, and liability for unused vacation days at June 30, 2007 are summarized as follows:

Vested Sick Leave	\$ 80,572
Vested Vacation Days	4,240
Vested / Estimated Termination Benefits	 121,500
Total	\$ 206,312

#### Note 7 - Defined Benefit Pension Plan

#### **Plan Description**

The District contributed to the statewide Michigan Public School Employee's Retirement System (MPSERS), a cost-sharing, multiple-employer defined benefit pension plan administered by the nine member board of the MPSERS. The MPSERS provides retirement benefits and post-retirement benefits for health, dental and vision. The MPSERS was established by Public Act 136 of 1945 and currently operates under the provisions of Public Act 300 of 1980, as amended. The MPSERS issues a publicly available financial report that includes financial statements and required supplementary information for MPSERS. That report may be obtained by contacting the Michigan Public Schools Employees' Retirement System, P.O. Box 30026, Lansing, Michigan 48909.

#### **Funding Policy**

Basic Plan members make no contributions. Member Investment Plan (MIP) members enrolled in MIP prior to January 1, 1990 contribute a permanently fixed rate of 3.9% of gross wages. Members first hired January 1, 1990 or later and returning members who did not work between January 1, 1987 through December 31, 1989 contribute at the following graduated permanently fixed contribution rate: 3% of the first \$5,000; 3.6% of \$5,001 through \$15,000; 4.3% of all wages over \$15,000.

#### **Note7 - Defined Benefit Pension Plan (Continued)**

The District is required to contribute the full actuarial funding contribution amount to fund pension benefits, plus an additional amount of fund retiree health care benefit amounts on a cash disbursement basis.

The rates for the year ended June 30, 2007 were 16.34% from July 1, 2006 through September 30, 2006 and 17.74% from October 1, 2006 through June 30, 2007. The contribution requirements of plan members and the District are established and may be amended by the MPSERS Board of Trustees.

The District's contributions to MPSERS for the current and two preceding years were as follows:

Year Ended		Employer		
	June 30,	<u>Contribution</u>		
	2006	\$ 328,213		
	2005	290,682		
	2004	273,000		

#### **Post Employment Benefits**

Under the MPSERS Act, all retirees participating in the MPSERS Pension Plan have the option of continuing health, dental and vision coverage. Retirees having these coverages contribute an amount equivalent to the monthly cost of Part B Medicare and 10 percent of the monthly premium amount for the health, dental and vision coverages. Required contributions for post employment health care benefits are included as part of the District's total contribution to the MPSERS plan discussed above.

#### Note 8 - Interfund Receivable and Payables, and Transfers

The School reports interfund balances between many of its funds. Some of the balances are considered immaterial and are aggregated into a single column or row. The total of all balances agrees with the sum of interfund balances presented in the statements of net assets/balance sheet for governmental funds and fiduciary funds. Interfund transactions resulting in interfund Receivables and Payable are as follows:

DITE EDOM OFFIED FUNDS

#### **Interfund Payables:**

	_		DUE FROM OTHER FUNDS		
TO OTHER FUNDS			General Fund		Γotal
	Debt Service Fund	\$	621	\$	621
	Food Service Fund		5,200		5,200
DUE	Athletics Fund		3,063		3,063
מ	Total	<u>\$</u>	8,884	<u>\$</u>	8,884

Notes to Financial Statements June 30, 2007

#### Note 8 - Interfund Receivable and Payables, and Transfers (Continued)

All balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

#### **Interfund Transfers:**

			TRANSFERS OUT								
SS IN	_		General Fund		Debt Service Fund		Capital Projects Fund		<u>Total</u>		
TRANSFERS	General Fund	\$	-	\$	62,960	\$	-	\$	62,960		
AN	School Lunch Fund		16,800		-		-		16,800		
TR	Athletic Fund		67,187		-		-		67,187		
	Debt Service Fund		<u> </u>				20,000		20,000		
	T-4-1	¢	02.007	ф	(2.0(0	ф	20,000	ф	166047		
	Total	3	83,987	<u> </u>	62,960	\$	20,000	\$	<u> 166,947</u>		

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) moves receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

#### Note 9 - Risk Management

The School District is exposed to risks of loss related to property loss, torts, errors, and omissions, employee injuries (worker's compensation), as well as medical benefits provided to employees. The School District has purchased commercial insurance for health claims and participates in the SET/SEG (risk pool) for claims relating to worker's compensation and property/casualty claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The shared-risk pool program in which the District participates operates as a common risk-sharing management program for School Districts in Michigan. Member premiums are used to purchase commercial excess insurance coverage and to pay member claims in excess of deductible amounts.

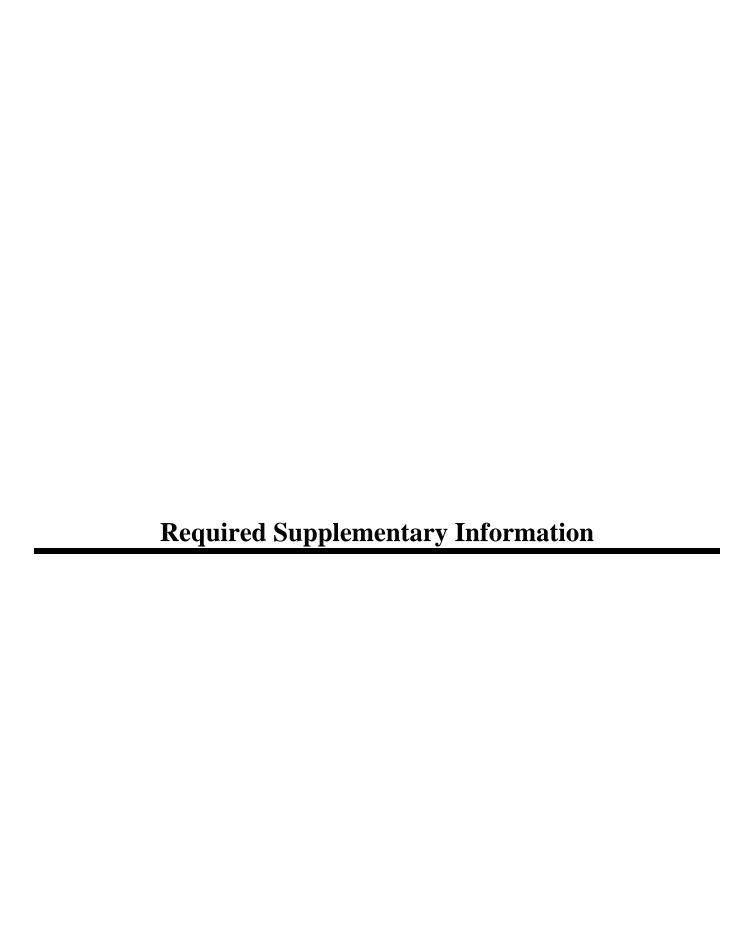
Notes to Financial Statements June 30, 2007

#### **Note 10 - Commitments and Contingencies**

The School District has received significant assistance from state and federal agencies in the form of various grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreement and is subject to audit by the grantor agency. Any disallowed claims resulting from such audits could become a liability of the applicable fund of the School District. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the School District at June 30, 2007.

#### Note 11 - Sinking Fund

The Capital Project Fund records capital project activities funded with Sinking Fund millage. For this fund, the School District has complied with the applicable provisions of Section 1212(1) of the Revised School Code and the applicable section of the Revised Bulletin for School District Audits of Bonded Construction Funds of Sinking Funds in Michigan.

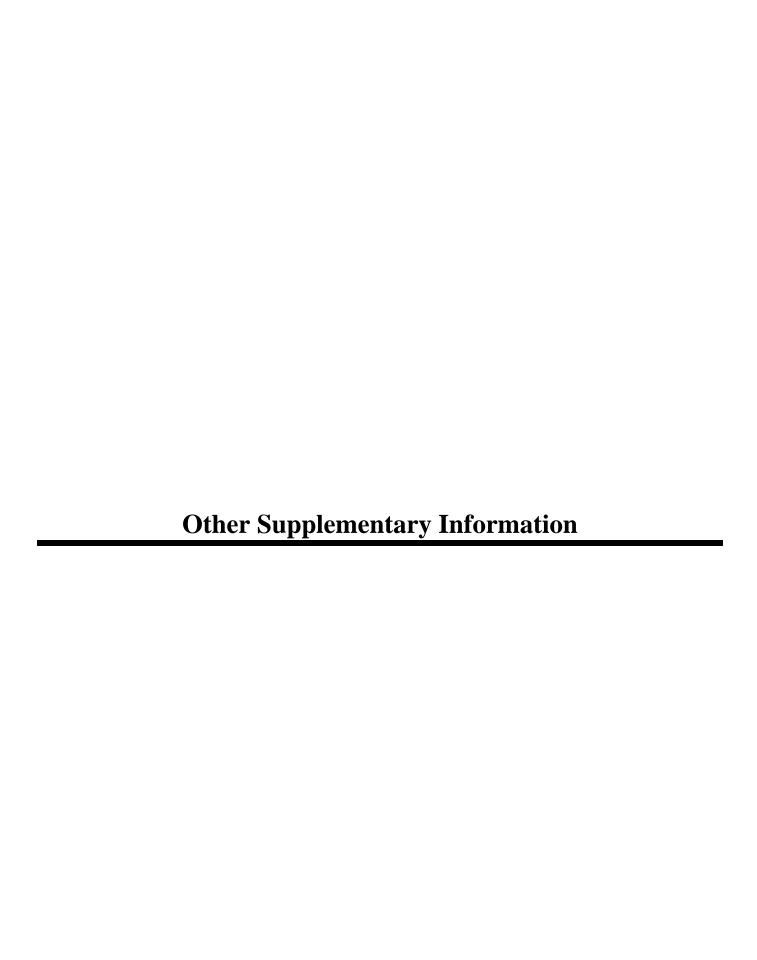


#### Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual General Fund Year Ended June 30, 2007

	Original Budget	Final Budget	Actual	Variance From Final Amended Budget	
Revenues:					
Local sources:					
Taxes	\$ 2,054,844	\$ 2,153,727	\$ 2,153,725	\$ 2	
Delinquent taxes	-	-	9,226	(9,226)	
Interest	43,000	40,854	56,848	(15,994)	
Shared revenue	33,300	31,513	20,013	11,500	
Charges for Services & Rents	6,600	17,345	17,345	-	
Other	31,000	63,185	63,187	(2)	
<b>Total Local Sources</b>	2,168,744	2,306,624	2,320,344	(13,720)	
State sources:					
At Risk Students	110,000	89,650	89,649	1	
Foundation Membership Grant	885,757	735,309	737,196	(1,887)	
Special Education Headlee 51c	-	83,040	83,040	-	
MS Math	-	4,950	4,950	-	
Durant Funds	5,000	3,974	3,974		
<b>Total State Sources</b>	1,000,757	916,923	918,809	(1,886)	
Federal sources:					
Title I	86,725	78,053	78,053	-	
Title II	23,976	21,708	21,708	-	
Title V	3,151	1,317	1,317	-	
REAP-SRSA Grant	22,358	25,334	25,334	-	
Title VII - A & D	33,846	28,733	28,733	-	
Impact Aid	56,000	75,415	75,417	(2)	
Special Education Flow Through	49,500	47,424	47,424	-	
Other	8,000	9,074	9,172	(98)	
<b>Total Federal Sources</b>	283,556	287,058	287,158	(100)	
Total Revenues	3,453,057	3,510,605	3,526,311	(15,706)	
Expenditures:					
Instruction:					
Elementary	537,996	588,231	587,371	860	
Middle School	364,005	376,468	376,418	50	
High School	632,652	621,389	621,388	1	
School Band	10,040	9,220	9,220	-	
Indian Education	33,846	28,733	28,733	-	
Special Education	232,544	250,060	250,060	-	
Title I	86,725	78,053	78,053	-	
REAP Grant	22,358	25,234	25,234	-	
Title IIA	21,698	20,907	20,907	-	
At Risk	110,731	89,788	89,788	-	
Tribal Funds		5,000	5,000		
Total Instruction	2,052,595	2,093,083	2,092,172	911	

#### Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual General Fund Year Ended June 30, 2007

	Original Budget	Final Budget	Actual	Variance From Final Amended Budget
Support Services:				
Guidance	72,637	71,767	71,763	4
Library	5,649	2,050	1,717	333
Computer Technology	81,688	89,589	89,438	151
Board of Education	57,738	102,219	102,150	69
Executive Administration	206,894	211,593	211,590	3
School Administration	274,453	279,142	279,142	-
Business Services	43,400	54,038	54,038	-
Operation and maintenance	331,929	383,792	383,792	-
Transportation	246,616	237,671	237,671	-
Advisors	8,531	9,026	9,026	-
Other Activities	1,000	600	600	-
Capital Outlay	-	70,229	70,229	-
Vocational Education	34,330	32,757	32,757	
<b>Total Support Services</b>	1,364,865	1,544,473	1,543,913	560
Total Expenditures	3,417,460	3,637,556	3,636,085	1,471
Excess of Revenues (Expenditures)	35,597	(126,951)	(109,774)	(17,177)
Other Financing Sources (Uses):				
Operating transfers in	-	62,960	62,960	-
Operating transfers out	(69,730)	(89,187)	(83,987)	(5,200)
Excess (Deficiency) of Revenues Over Expenditures and Other Uses	¢ (24.122)	¢ (152.179)	(120.901)	¢ (11,077)
and other oses	\$ (34,133)	\$ (153,178)	(130,801)	\$ (11,977)
Fund Balances - Beginning of year			286,665	
Fund Balances - End of year			\$ 155,864	



#### Combining Balance Sheet Nonmajor Governmental Funds June 30, 2007

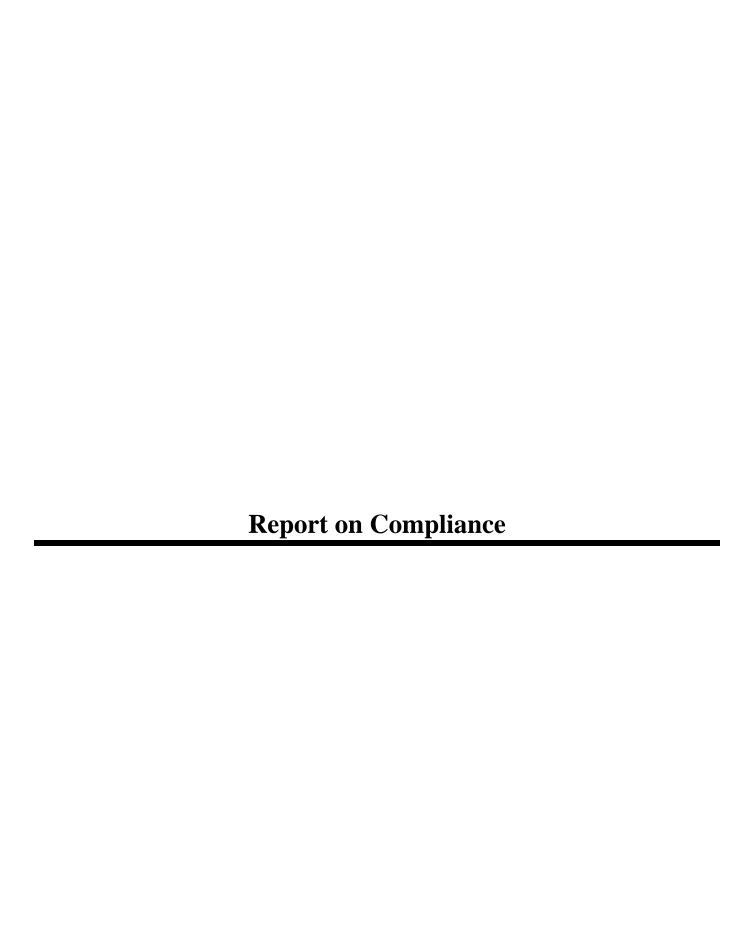
	Special Revenue Funds				Capital Projects		
	Food		Athletics		Sinking Fund		
	Service						 Total
Assets			,				_
Cash and investments	\$	2,778	\$	6,222	\$	22,145	\$ 31,145
Inventories		1,639		-		-	1,639
Accounts receivable		1,122					 1,122
Total Assets	\$	5,539	\$	6,222	\$	22,145	\$ 33,906
Liabilities and Fund Balances							
Liabilities							
Due to other funds	\$	5,200	\$	3,063	\$		\$ 8,263
Total Liabilities		5,200		3,063			 8,263
Fund Equity							
Fund balance		339		3,159		22,145	 25,643
Total Liabilities and Fund Equity	\$	5,539	\$	6,222	\$	22,145	\$ 33,906

#### Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds Year Ended June 30, 2007

	Caracial Day	Fronds	Capital Projects		
	Special Rev	renue runus	Sinking		
	Service	Athletics	Fund	Total	
Revenues:					
Local sources					
Property taxes	\$ -	\$ -	\$ 85,542	\$ 85,542	
Athletic ticket sales and fees	-	36,505	-	36,505	
Breakfast and lunch sales	45,331	-	-	45,331	
Interest	-	-	2,901	2,901	
State sources	10,453	-	· -	10,453	
Federal sources	76,053			76,053	
Total Revenues	131,837	36,505	88,443	256,785	
<b>Expenditures:</b>					
Salaries & benefits	104,432	67,189	-	171,621	
Food purchases	41,301	-	-	41,301	
Supplies, travel and equipment	1,629	11,503	-	13,132	
Capital outlay	-	-	54,466	54,466	
Officials & purchased services	-	19,229	-	19,229	
Repairs	1,223	-	-	1,223	
Dues and fees		3,762		3,762	
Total Expenditures	148,585	101,683	54,466	304,734	
Excess of Revenues (Expenditures)	(16,748)	(65,178)	33,977	(47,949)	
Other Financing Sources (Uses):					
Operating transfers in	16,800	67,187	-	83,987	
Operating transfers out			(20,000)	(20,000)	
Total Other Financing Sources (Uses)	16,800	67,187	(20,000)	63,987	
Fund Balances - Beginning of year	287	1,150	8,168	9,605	
Fund Balances - End of year	\$ 339	\$ 3,159	\$ 22,145	\$ 25,643	

#### Schedule of Receipts and Disbursements Student Activities Fund Year Ended June 30, 2007

	Balance July 1, 2006		Receipts		Disbursements		Balance June 30, 2007	
Band	\$ (1,747)	\$	10,426	\$	3,339	\$	5,340	
Band Trip	(21)		-		-		(21)	
BB Fundraisers	859		14,960		15,037		782	
Box Tops	561		536		450		647	
Camp 6th Grade	1,375		-		-		1,375	
Carnival	1,112		4,542		4,650		1,004	
Class of 2004	193		-		193		-	
Class of 2005	295		-		295		-	
Class of 2006	469		-		469		-	
Class of 2007	64		1,155		1,057		162	
Class of 2008	3,358		3,224		4,348		2,234	
Class of 2009	1,325		1,935		792		2,468	
Class of 2010	273		284		-		557	
Class of 2011	-		3,528		2,969		559	
Class Trip - 5th Grade	205		19,870		19,742		333	
Computer Programming	13		-		-		13	
CC Fundraiser	326		2,501		1,369		1,458	
Drama Club	6,631		770		-		7,401	
Elementary Artist	915		1,000		605		1,310	
Elementary Office	213		2,258		2,019		452	
Employee Recognition	310		-		-		310	
FB Fundraisers	2,890		6,309		4,810		4,389	
Footstep Challenge	-		1,530		-		1,530	
Frog Fest	2,092		-		1,571		521	
Girls Softball	25		-		-		25	
Golf Fund Raiser	24		1,464		1,167		321	
High School Office	635		2,273		2,095		813	
High School Science	-		1,000		-		1,000	
Interest and Service Charges	4,030		5,102		6,195		2,937	
Journalism	(17)		-		-		(17)	
Junior Achievement	245		-		_		245	
Junior YAC	-		500		=		500	
Library	955		4,426		4,254		1,127	
Mini-Grant	1		-		_		1	
Miscellaneous	(120)		13,192		13,361		(289)	
National Honor Society	214		2,429		2,080		563	
Playground	1,962		-		_		1,962	
Read A Thon	1,645		-		380		1,265	
Recycling	27		300		-		327	
Resource Room	1,962		-		299		1,663	
Salmon-Fifth Grade	99		-		-		99	
Scholarship	(3,100)		18,650		16,550		(1,000)	
School Spirit	1,091		1,129		1,609		611	
Shop	9,342		8,178		5,725		11,795	
Elementary Student Council	2,452		708		1,207		1,953	
Middle School Student Council	1,274		719		1,439		554	
High School Student Council	206		7,278		6,031		1,453	
Technology	-		21		-		21	
Thespian	714		-		_		714	
Token Economy	-		250		_		250	
Tournaments	3,002		8,354		7,786		3,570	
Track Resurface	1,113		-		=		1,113	
UP All-Stars Sports	4,101		5,020		4,513		4,608	
VB Fundraisers	508		2,690		2,777		421	
YAC	-		1,000		-		1,000	
Yearbook	321		9,268		6,354		3,235	
First National - Other	 <u> </u>				163		(163)	
<b>Total Cash Balances</b>	\$ 54,422	\$	168,779	\$	147,700	\$	75,501	





## ANDERSON, TACKMAN & COMPANY, PLC CERTIFIED PUBLIC ACCOUNTANTS

**KINROSS OFFICE** 

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# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Superintendent and Board of Education Les Cheneaux Community Schools Cedarville, MI 49719

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining information of Les Cheneaux Community Schools as of and for the year ended June 30, 2007, which collectively comprise the Les Cheneaux Community School's basic financial statements and have issued our report thereon dated August 9, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the Michigan School Auditing Manual, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Les Cheneaux Community School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the School's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the School's financial statements that is more than inconsequential will not be prevented or detected by the School's internal control.

Les Cheneaux Community Schools Page 2

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the School's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Les Cheneaux Community School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the Les Cheneaux Community School in a separate letter dated August 9, 2007.

This report is intended solely for the information of the Board of Education, management and federal and state awarding agencies and pass-through agencies and is not intended to be and should not be used by anyone other than these specified parties.

Anderson, Tackman & Company, PLC Certified Public Accountants

anderson Jackman, Co. PSC

August 9, 2007

Schedule of Prior Audit Findings Year Ended June 30, 2007

## Section II – Financial Statement Findings

#### NONCOMPLIANCE WITH STATE STATUTES

#### **Expenditures in Excess of Appropriations—Budgetary Funds**

Finding 06-1

Condition: Our examination of procedures used by the Les Cheneaux Community School to adopt and maintain operating budgets for the School's budgetary fund revealed the following instances of noncompliance with the provisions of Public Act 2 of 1968, as amended, the Uniform Budgeting and Accounting Act.

The School's 2005-2006 General Appropriations Act (budget) provided for expenditures of the General Fund to be controlled to the activity level. As detailed, actual 2005-2006 expenditures exceeded the board's approved budget allocations for some general fund activities.

During the fiscal year ended June 30, 2006, expenditures were incurred in excess of amounts appropriated in the amended budgets for the general fund and debt service fund on pages 32 and 34 respectively, of the financial statements.

*Criteria:* The expenditures of funds in excess of appropriations are contrary to the provisions of Section 16 of Public Act 2 of 1968, as amended.

*Recommendation:* We recommend that the School and personnel responsible for administering the activities of the various funds of the School, develop budgetary control procedures for the general fund, which will assure that expenditures do not exceed amounts authorized in the General Appropriations Act, or amendments thereof.

Management's Response—Corrective Action Plan: Management has agreed to correct the problem by monitoring the budgets more closely and performing budget amendments on a timely basis.

Status: Corrected.



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#### **REPORT TO MANAGEMENT**

Superintendent and Board of Education Les Cheneaux Community Schools Cedarville, Michigan 49719

We have audited the basic financial statements of Les Cheneaux Community Schools for the year ended June 30, 2007, and have issued our reports thereon dated August 9, 2007. Professional standards require that we provide you with the following information related to our audit.

## Our Responsibility under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud and defalcations, may exist and not be detected by us.

As part of our audit, we considered the internal control structure of Les Cheneaux Community School. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

In planning and performing our audit, we considered Les Cheneaux Community School's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

#### **Significant Accounting Policies**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management of the appropriateness of the accounting policies and their application. The significant accounting policies used by Les Cheneaux Community Schools are described in Note 1. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year. We noted no transactions entered into by Les Cheneaux Community Schools during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

#### **Accounting Estimates**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no sensitive estimates affecting the financial statements.

#### **Audit Adjustments**

For purposes of this letter, professional standards define a significant audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the Les Cheneaux Community School's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the Les Cheneaux Community Schools, either individually or in the aggregate, indicate matters that could have a significant effect on the Les Cheneaux Community School's financial reporting process.

#### **Disagreement with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether significant or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### **Consultation with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about accounting and auditing matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Les Cheneaux Community Schools or a determination of the type of auditor's opinion to be expressed on those statements, our professional standards require the consulting accountant to advise us as to determine the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### **Issues Discussed Prior to Retention of Independent Auditors**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Les Cheneaux Community School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in the performance of our audit.

#### **Comments and Recommendations**

The following is a summary of our observations with suggestions for improvements and other informational items we believe should be brought to your attention.

#### Flexible Spending Account (Prior Year)

Although there is a plan administrator disbursing funds from the flexible spending account, the disbursements from this account requires Board approval as they do the disbursements from all the other accounts.

Status: Corrected.

#### **Disbursements** (Prior Year)

We noted in our review of the disbursements, that purchase orders were not always attached with the check voucher. It is recommended that purchase orders be issued. Repetitive ordering or purchasing may also be accomplished by a blanket purchase order for a particular vendor which indicates a maximum.

Status: Corrected.

#### Payroll (Prior Year)

It was noted during our review of payroll, new hire forms were completed online, but there was no printed documentation of this in the file. It is recommended the finished new hire form be printed out for documentation of the completed form.

Status: Corrected.

We noted some I-9 Forms were not filled out completely. Columns B and C were not completed. We recommended more care be taken to fully complete the I-9 Forms for employees.

Status: Uncorrected.

#### **Receipts (Prior Year)**

During our review of the receipts system controls, we noted a lack of account numbers on the receipt itself. It is recommended that account numbers be put onto the actual receipt to assist in proper posting of the receipt to the general ledger.

Status: Corrected.

It was also noted during our review of the receipts, that an Excel receipt worksheet is used to track receipts coming into the Central Office secretary. The worksheet does not include all receipts coming in. It is recommended that all receipts be put onto the Excel receipt worksheet and the worksheet be included in the monthly reconciliation process monthly.

Status: Corrected.

#### **Agency Account**

During our testing of the activity in the agency account, it was noted that the interest earned on the bank account is not distributed among the organizations that earned the interest. It was noted that the interest earned on the agency account is used to pay a scholarship and transferred to the high school and elementary accounts. We recommend that interest be allocated to the fund activities.

At June 30, 2007, some of the Activity Accounts had deficit balances. Activity accounts are only permitted to expend the funds they have taken in. They are not allowed to borrow from other activities thus creating a deficit balance.

#### Form 1099's

Upon a review of 1099's filed, we noted several 1099's were not issued for officials in the Athletic Department. We recommend 1099's be issued to all unincorporated entities whom are paid greater than \$600 in compliance with the IRS Regulations.

#### **Fraud Policy**

With the implementation of statement of Auditing Standards No. 99, auditors are required to assess policies and procedures regarding fraud risks within a governmental entity. The board does not have a "fraud policy" which would address fraud or suspected fraud and related board actions. We recommend the Board adopt a fraud policy in compliance with SAS No. 99.

#### **Invoice Payment Approval**

The School Board does not approve invoices prior to payment in accordance with State Statute. The School Board should approve all invoices prior to payment and establish a policy for early payment in order to receive credit or avoid late fees.

### GASB Statement 45 – Accounting and Financial Reporting By Employers for Post-Employment Benefits Other Than Pensions

In June 2004, the GASB issued Statement 45, which establishes standards for the measurement, recognition, and display of other post-employment benefits (OPEB) expense/expenditures and related liabilities (assets), note disclosures, and, if applicable, required supplementary information in the financial reports of state and local governmental employers. OPEB includes post-employment healthcare as well as other post-employment benefits such as life insurance.

The Statement is implemented in three phases, which requires the School District implement the Statement for the year ended June 30, 2010. GASB Statement 45 impacts the future accounting of post-employment health insurance costs as it relates to the amount the School District will be required to fund these benefits. The School District will be required by governmental generally accepted accounting principles to pay the current cost of providing those benefits as well as an amount needed to fund a portion of the unfunded liability relating to the post-employment health benefit. The unfunded liability will be required to be actuarially determined and will be amortized over a period likely not to exceed thirty years. The methods used as part of Statement 45 are similar to those currently used to determine required contribution rates for defined benefit pension plans.

The Board of Education as well as Management should begin to consider the impact of GASB Statement 45 prior to the required implementation date.

#### **Conclusion**

We would like to express our appreciation, as well as that of our staff for the excellent cooperation we received while performing the audit.

This report is intended solely for the information of the Board of Education, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Anderson, Tackman & Company, PLC Certified Public Accountants

anderson Jackman, Co. P.S.

August 9, 2007